

प्रेषक,

प्रकाश नरायण,  
संयुक्त सचिव,  
उ0प्र0 शासन।

सेवा में,

पुलिस महानिरीक्षक, स्थापना  
उत्तर प्रदेश, लखनऊ।

गृह (पुलिस) अनुभाग-10

लखनऊ: दिनांक: 10 दिसम्बर, 2012

विषय:- उ0प्र0 पुलिस कम्प्यूटर कर्मचारी वर्ग (अराजपत्रित) सेवा नियमावली, 2011 के संबंध में।  
महोदय,

उपर्युक्त विषयक आपके पत्र संख्या-डीजी-चार-115(75)/2012 दिनांक 04.10.2012 के संदर्भ में मुझे यह कहने का निदेश हुआ है कि उ0प्र0 पुलिस कम्प्यूटर कर्मचारी वर्ग (अराजपत्रित) सेवा नियमावली, 2011 की हिन्दी व अंग्रेजी प्रतियों में नियम-8 में वर्णित कम्प्यूटर आपरेटर ग्रेड-ए एवं प्रोग्रामर ग्रेड-2 की शैक्षिक अर्हता में इंगित विरोधाभास राजकीय प्रेस से हुई मुद्रण त्रुटि के कारण है। सेवा नियमावली की मूल अंग्रेजी प्रति में कम्प्यूटर आपरेटर ग्रेड-ए एवं कम्प्यूटर प्रोग्रामर ग्रेड-2 की शैक्षिक अर्हता के बिन्दु (a) एवं (b) के मध्य OR शब्द का मुद्रण है। उक्त सेवा नियमावली की मूल अंग्रेजी प्रति में कम्प्यूटर आपरेटर ग्रेड-ए एवं प्रोग्रामर ग्रेड-2 की शैक्षिक अर्हता निम्नवत् दी गयी है :-

(1) **Computer Operator Grade-A**

(a) Must have passed the Intermediate examination with Physics and Mathematics as subjects from the recognized board.

**And**

Must have passed "O" level examination in Computers from the Department of Electronics Accredited in Computers and Communications (DOEACC) of the Government of India or a qualification recognized by the Government as equivalent thereto.

**OR**

(b) Must have obtained a Diploma in Computer Engineering, Information Technology or Electronics Engineering from the Board of Technical Education, Uttar Pradesh or a qualification recognized by the Government as equivalent thereto.

(2) **Programmer Grade-2**

(a) A Bachelor's degree from a University established by law in India or a qualification recognized by the Government as equivalent thereto.

**And**

Must have passed "A" level examination in Computers from the Department of Electronics Accredited in Computers and Communications (DOEACC) of the Government of India or a qualification recognized by the Government as equivalent thereto.

**OR**

(b) Must have obtained Post Graduate Diploma in Computer Application (PGDCA) with B.Sc.(Computer Science) or B.Sc.(Information Technology) or B.Sc.(Electronics) from a University established by law in India or a qualification recognized by the Government as equivalent thereto.

सुभाष (नर)

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10/12

2- कृपया तदनुसार आवश्यक कार्यवाही कराने का कष्ट करें। सुलभ संदर्भ हेतु उक्त सेवा नियमावली की मूल अंग्रेजी प्रति संलग्न कर प्रेषित है।  
संलग्नक: यथोपरि।


भवदीय,

(प्रकाश नरायन)  
संयुक्त सचिव।

संख्या: 1795/6-पु0-10-2012 एवं दिनांक तदैव,  
प्रतिलिपि निम्नलिखित को -

1. संयुक्त निदेशक, मुद्रण एवं लेखन सामग्री, ऐशबाग, लखनऊ को शासन के पत्र संख्या-2631/6-पु0-10-11-27(28)/2001टीसी दिनांक 07.12.2011 के संदर्भ में उक्त सेवा नियमावली की मूल अंग्रेजी प्रति की छायाप्रति एवं मुद्रण एवं लेखन सामग्री, ऐशबाग, लखनऊ द्वारा मुद्रित की गयी सेवा नियमावली की प्रति संलग्न करते हुए अनुरोध है कि सेवा नियमावली की अंग्रेजी प्रति के नियम-8 में उपरोक्तानुसार सुधार करते हुए नियमावली की 100 प्रतियाँ मुद्रित कराकर शासन को शीघ्रातिशीघ्र उपलब्ध कराने का कष्ट करें।
2. सदस्य, उ0प्र0 पुलिस भर्ती एवं प्रोन्नति बोर्ड, लखनऊ को सूचनार्थ।
3. पुलिस उप महानिरीक्षक, स्थापना, उ0प्र0 पुलिस मुख्यालय, इलाहाबाद को सूचनार्थ।
4. अपर पुलिस महानिदेशक, तकनीकी सेवाएँ, उ0प्र0 लखनऊ को सूचनार्थ।
5. गार्ड बुक।

आज्ञा से,

  
(प्रकाश नरायन)

संयुक्त सचिव।

१

**Uttar Pradesh Shasan**  
**Grih (Police )Anubhag-10**

In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no. 2601/G-P-10-11-27(28)-2001 T.C. dated. Nov. 25. 2011

**Notification**

**No. 2601/G-P-10-11-27(28)-2001 T.C.**

**Lucknow, Dated ...November, 25, 2011**

In exercise of the powers under clause (c) of sub section (2) of section 46 read with section -2 of the Police Act, 1861 (Act no. 5 of 1861) and section 21 of the General Clauses Act, 1897 (Act no 10 of 1897) and all other powers enabling him in this behalf and in supersession of Government notification no. 3730/VI-P-10-2002 dated, December 31, 2002 whereby the Uttar Pradesh Police Computer Staff (Non Gazetted) Service Rules, 2002 made under Article 309 of the Constitution of India has been published, the Governor is pleased to make the following rules with a view to regulating recruitment and the conditions of service of persons of the Uttar Pradesh Police Computer Staff (Non Gazetted) Service declared to be the Police force under the provision of the said Act of 1861 vide Government order no. 2095/6-P-10-2011 dated 26.09.2011;

**THE UTTAR PRADESH POLICE COMPUTER STAFF  
(NON-GAZETTED) SERVICE RULES, 2011**

**PART I- General**

- |                                     |  |
|-------------------------------------|--|
| <b>Short title and commencement</b> | 1.(1) These rules shall be called the Uttar Pradesh Police Computer Staff (Non- Gazetted) Service Rules, 2011.<br>(2) They shall come into force at once.  |
| <b>Status of the service</b>        | 2. The Uttar Pradesh Police Computer Staff (Non-Gazetted) Service is a service comprising Group 'C' posts.   |
| <b>Definitions</b>                  | 3. In these rules, unless there is anything repugnant in the subject or context;<br>(a) 'Act' means the Uttar Pradesh Public Services (Reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes) Act, 1994;<br>(b) 'Appointing authority' in respect of the posts of Programmer Grade-2 and Computer Operator Grade B and C means the Inspector General of Police, Technical Services, Uttar Pradesh and in respect to the post of Computer Operator Grade-A means the Assistant Director/Superintendent of Police, |

(2)

Computer Centre, Uttar Pradesh;

- (c) 'Board' means the Uttar Pradesh Police Service Recruitment and Promotion Board established in accordance with Government orders issued from time to time in this behalf;
- (d) 'Citizen of India' means a person who is or is deemed to be a citizen of India under Part II of the Constitution.
- (e) 'Computer Centre' means the Uttar Pradesh Police Computer Centre;
- (f) 'Constitution' means the Constitution of India;
- (g) 'Earstwhile rules' means the Uttar Pradesh Police Computer staff (Non Gazetted) Service rules-2002;
- (h) 'Government' means the State Government of Uttar Pradesh;
- (i) 'Governor' means the Governor of Uttar Pradesh;
- (j) 'Member of the Service' means a person appointed in the substantive capacity on a post under these rules or earstwhile rules;
- (k) '~~Other Backward Classes of Citizens~~' means the backward classes of citizens, specified in Schedule I of the Act, as amended from time to time;
- (l) 'Service' means the Uttar Pradesh Police Computer Staff (Non Gazetted) Service;
- (m) 'Substantive appointment' means an appointment on a post in the service Cadre, not being an ad hoc appointment and duly appointed after selection in accordance with rules and, if there were no rules, in accordance with the procedure applicable at the time, on executive orders issued by the Government;
- (n) 'Year of recruitment' means a period of *twelve months* commencing on the first day of July of a calendar year.

(3)

### PART II-CADRE

Cadre of  
service

- 4.(1) The strength of the service and posts in each category therein shall be such as may be determined by the Government from time to time.
- (2) The strength of the service in each category of posts therein shall until orders varying the same are passed under sub-rule (1) be as given below;

Sl. NO.	Name of Post	Number of posts		
		Permanent	Temporary	Total
1.	Computer Operator Grade-A	4	2840	2844
2.	Computer Operator Grade-B	-	315	315
3.	Computer Operator Grade-C	20	02	22
4.	Programmer Grade-2	14	03	17

Provided that-

- (1) The appointing authority may leave any vacancy unfilled or the Governor may keep in abeyance, without thereby entitling any person to any claim or compensation; or
- (2) The Governor may create such additional permanent or temporary posts as he may consider proper.

Source of

### PART III- Recruitment

recruitment.

5. Recruitment to the various categories of posts in the service shall be made from the following sources;

(1) Computer Operator Grade-A - By direct recruitment.

(2) Computer Operator Grade-B

by promotion from amongst substantively appointed Computer Operators Grade-A who have completed six years of service as Computer Operator Grade-A on the first day of the year of recruitment;

Provided that if sufficient number of suitable or eligible persons are not available for promotion, the posts may be filled by transfer of service of eligible and qualified persons from district/units of Police department.

(3) Computer Operator Grade-C

by promotion from amongst substantively appointed Computer Operators Grade-B who have completed six

(4)

years of service as Computer Operator Grade-B on the first day of the year of recruitment.

Provided that if sufficient number of suitable or eligible persons are not available for promotion, the posts may be filled by transfer of service of eligible and qualified persons from district/units of Police department.

(4) Programmer Grade-2

(1) Fifty percent by direct recruitment.

(2) Fifty percent by promotion from amongst substantively appointed Computer Operators Grade-C who have the qualification required for the direct recruitment and also have completed six years of service as Computer Operators Grade-C on the first day of the year of recruitment;

Provided that if sufficient number of suitable or eligible persons are not available for promotion, the posts may be filled by transfer of service of eligible and qualified persons from district/units of Police department;

**Reservation.** 6. Reservation for the candidates belonging to the Scheduled Castes, Scheduled Tribes and other categories shall be in accordance with the Act, the Uttar Pradesh Public Services (Reservation for Physically Handicapped, Dependents of Freedom Fighters and Ex-servicemen) Act, 1993, as amended from time to time, and the orders of the Government in force at the time of the recruitment.

**PART IV -Qualifications**

**Nationality.** 7. A candidate for direct recruitment to a post in the service must be-

- (a) a citizen of India; or
- (b) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanent settling in India; or
- (c) a person of Indian origin who has migrated from Pakistan, Burma, Srilanka or any of the East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) with the intention of permanent settlement in India;

Provided that a candidate belonging to category (b) or (c) above must be a person in whose favour a certificate of eligibility has been issued by the State Government;

(5)

Provided further that a candidate belonging to category (b) will also be required to obtain a certificate of eligibility granted by the Deputy Inspector General of Police, Intelligence Branch of Uttar Pradesh;

Provided also that if a candidate belongs to category (c) above, no certificate of eligibility shall be issued for a period of more than one year and the retention of such a candidate in service beyond a period of one year, shall be subject to his acquiring Indian citizenship.

**Note:-**A candidate in whose case a certificate of eligibility is necessary but the same has neither been issued nor refused, may be admitted to an examination or interview and he may also be provisionally appointed subject to the necessary certificate being obtained by him or issued in his favour.

**Academic  
qualification.**

8. A candidate for direct recruitment to the various posts in the service must possess the following minimum educational qualifications:

**(1) Computer Operator Grade-A**

(a) Must have passed the Intermediate examination with Physics and Mathematics as subjects from the recognized board.

**And**

Must have passed "O" level examination in Computers from the Department of Electronics Accredited in Computers and Communications (DOEACC) of the Government of India or a qualification recognized by the Government as equivalent thereto.

**OR**

(b) Must have obtained a Diploma in Computer Engineering, Information Technology or Electronics Engineering from the Board of Technical Education, Uttar Pradesh or a qualification recognized by the Government as equivalent thereto.

**(2) Programmer Grade-2**

(a) A Bachelor's degree from a University established by law in India or a qualification recognized by the Government as equivalent thereto.

(6)

**And**

Must have passed "A" level examination in Computers from the Department of Electronics Accredited in Computers and Communications (DOEACC) of the Government of India or a qualification recognized by the Government as equivalent thereto;

**OR**

(b) Must have obtained Post Graduate Diploma in Computer Application (PGDCA) with B.Sc.(Computer Science) or B.Sc.(Information Technology) or B.Sc.(Electronics) from a University established by law in India or a qualification recognized by the Government as equivalent thereto.

**Preferential qualifications.**

9. A candidate shall, other things being equal be given preference in the matter of direct recruitment, who has,-

(a) served in the Territorial Army for a minimum period of two years, **or**

(b) obtained "B" certificate of National Cadet Corps, or

(c) successfully completed course on computer Hardware and computer Networking duly recognised by Government or Central Government.

**Age**

10. A candidate for direct recruitment must have attained the minimum age and must not have attained the age more than the maximum age specified, against the post in the table given below, on the first day of July of the Calendar year in which vacancies are advertised.

SL.NO.	Name of the Post	Minimum Age	Maximum Age
1.	Computer Operator Grade-A	18years	28years
2.	Programmer Grade-2	21years	30years

Provided that, the upper age limit in the case of candidates belonging to the Scheduled Castes, Scheduled Tribes and such other categories as may be notified by the Government from time to time shall be greater by such number of years as may be specified.

**Character.**

11. The character of a candidate for direct recruitment to a post in the service must be such as to render him suitable in all respects for employment in Government service. The appointing authority shall satisfy itself on this point.

**Note:-** Persons dismissed by the Union Government or a



(7)

State Government or by a Local Authority or a Corporation or Body owned or controlled by the Union Government or a State Government shall not be eligible for appointment to any post in the service. Persons convicted of an offence involving moral turpitude shall also be not eligible.

Marital status. 12. A male candidate who has more than one wife living or a female candidate who has married a man already having a wife living, shall not be eligible for appointment to a post in the service:

Provided that the Government may, if satisfied that any special grounds exist for doing so, exempt any candidate from the operation of these rules.

Physical fitness. 13. No candidate shall be appointed to a post in the service unless he possesses good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties. Before a candidate is finally approved for appointment shall be required to produce a medical certificate of fitness in accordance with the rules framed under Fundamental Rule 10, contained in Chapter III of the Financial Hand-Book, Volume II, Part III:

#### PART-V -Procedure for Recruitment

Determination of vacancies. 14. ~~The appointing authority shall determine the number of vacancies to be filled and also the number of vacancies reserved for candidates belonging to the Schedule Castes, Scheduled Tribes and other categories under rule 6, in the year of recruitment, and duly inform to the Board. The Board shall notify the vacancies and invite the application Forms from the candidates in the following manner:-~~

(1) by issuing advertisement in daily news paper having wide circulation.

(2) by pasting the notice on the notice board of the office or by advertising through Radio/ Television and other Employment news papers,

(3) by notifying vacancies to the Employment Exchange;

(4) by any other mode of public communication.

Procedure for direct recruitment. 15. Procedure for recruitment of Computer Operator Grade-A  
(1) Direct recruitment to the post of Computer Operator Grade-A in the service shall be made through Uttar Pradesh Police Recruitment and Promotion Board, Lucknow.

(8)

The Board shall scrutinize the applications and require the eligible candidates to appear in a written examination and a Computer Typing examination. Written examination will be as under:

**(2) Written Examination-(200 marks)**

Written examination shall be of objective type. Examination shall be of total 200 marks. The written examination paper shall consist of questions related to General Knowledge, Mental Ability, Reasoning and Computer Science. The level of question paper shall be according to the level of minimum required educational qualification for the post.

Minimum 40 percent marks are must in the written examination. The Selection Committee shall call successful candidates for the Computer Typing Examination on the basis of merit in the written Examination, in such numbers as required.

**(3) Computer Typing Examination(Qualifying)-**

The Computer Typing Examination shall be qualifying Examination. Candidates who type minimum 25 words per minute in Hindi and 40 words per minute in English, shall be declared successful in the Computer Typing Examination.

**(4) The Board after due consideration of proper representation of candidates according to the norms specified for reservation, shall prepare a list from the list of successful candidates in Computer Typing Examination, in order of their marks obtained in written examination by considering preferential qualification, and recommend such number of candidates as it considers necessary for appointment. Such candidates who obtained equal marks the candidate having preferential qualification shall be placed higher and such candidates as have obtained equal marks having no preferential qualification, the candidate senior in age shall be placed higher in the list. The Board shall forward the list of successful candidates to the appointing authority.**

**16. Procedure for recruitment of Programmer Grade-2**

**(1) Direct recruitment to the post of Programmer Grade-2 in the service shall be made through Uttar Pradesh Police Recruitment and Promotion Board, Lucknow.**

(9)

The Board shall scrutinize the applications and require the eligible candidates to appear in the written examination referred to in sub-rule(2).

- (2) Written examination shall be of total 200 marks. The written examination shall be of objective type and shall have two parts. The first part of the question paper of written examination shall consist of questions related to Mental Ability, Reasoning and Information Technology. The second part of the question paper of written examination shall consist of questions related to computer Programming. The level of question paper shall be according to the level of minimum required educational qualification for the post. Only such candidates as have obtained 40 percent marks or more in the written examination shall find place in the list referred to in sub rule (3).
- (3) The Board after due consideration of proper representation of candidates according to the norms specified for reservation, shall prepare a list in order of their marks obtained in written examination and considering preferential qualification, and recommend such number of candidates as it consider necessary for appointment. Such candidates who obtained equal marks the candidate having preferential qualification shall be placed higher and such candidates as have obtained equal marks having no preferential qualification, the candidate senior in age shall be placed higher in the list. The Board shall forward the list of successful candidates to the appointing authority.

Procedure for recruitment through promotion

17. Procedure for recruitment of Computer Operator Grade-B by promotion
- (1) Promotion of Computer Operator Grade-A to Computer Operator Grade-B will be done on the basis of the departmental examination conducted by the Selection Committee constituted by the Uttar Pradesh Police Recruitment and Promotion Board, Lucknow.
- (2) Written examination shall be of objective type. Examination shall be of total 200 marks. The written examination paper shall consist of questions related to General Knowledge, Mental Ability, Reasoning and Computer Science. The level of question paper shall be according to the level of minimum required educational qualification for the post of Computer Operator Grade-A.

(10)

- (3) Minimum 40 percent marks are must in the written examination. The candidates who are unable to get 40 percent marks in the written examination will not be eligible for promotion.
- (4) Marks on the basis of Service Records shall be of 50 marks and shall be awarded to each candidate which will be as follows:
  - (a) the maximum marks for the length of service shall be 10. **(Maximum 10 marks)**
  - (b) the maximum 05 marks for the graduation and above educational qualification and 05 marks for the Technical Computer course in addition to the educational qualification. **(Maximum 10 marks)**
  - (c) 03 marks for each training (training should be for the minimum period of 03 days or above) subject to maximum 15 marks. **(Maximum 15 marks)**
  - (d) 15 marks for Annual Remarks. **(Maximum 15 marks)**

For every major punishment 03 marks, for every minor punishment 02 marks and for every adverse entry and petty punishment 01 mark shall be deducted. For this purpose the service record of last 10 years shall be taken into consideration.

The service records shall also be examined keeping in view whether the candidate has been punished for such type of punishment which renders him unsuitable for promotion. Any candidate whose integrity was withheld even once, within the last five years shall not be eligible for promotion.

- (5) The Board after due consideration of the norms specified in rule-6, prepare a list of successful candidates in order of merit as disclosed by the aggregate of marks obtained by them in the written examination and service records and forward the same to the appointing authority.

**18. Procedure for recruitment of Computer Operator Grade -C by promotion**

- (1) Promotion of Computer Operator Grade-B to Computer Operator Grade-C will be done on the basis of the departmental examination conducted by the Selection Committee constituted by the Uttar Pradesh Police Recruitment and Promotion Board, Lucknow.
- (2) Written examination shall be of objective type. The examination shall be of total 200 marks. The written

(11)  
examination paper shall consist of questions related to General Knowledge, Mental Ability, Reasoning and Computer Science. The level of question paper shall be according to the level of minimum required educational qualification for the post of **Computer Operator Grade-A**.

- (3) Minimum 40 percent marks are must in the written examination. The candidates who are unable to get 40 percent marks in the written examination will not be eligible for promotion.
- (4) Marks on the basis of Service Records shall be of 50 marks and shall be awarded to each candidate which will be as follows:
  - (a) The maximum marks for the length of service shall be 10. **(Maximum 10 marks)**
  - (b) The maximum 05 marks for the graduation and above educational qualification and 05 marks for the Technical Computer course in addition to the educational qualification. **(Maximum 10 marks)**
  - (c) 03 marks for each training (training should be for the minimum period of 03 days or above) subject to maximum 15 marks. **(Maximum 15 marks)**
  - (d) 15 marks for Annual Remarks. **(Maximum 15 marks)**

~~For every major punishment 03 marks, for every minor punishment 02 marks and for every adverse entry and petty punishment 01 mark shall be deducted. For this purpose the service record of last 10 years shall be taken into consideration.~~

The service records shall also be examined keeping in view whether the candidate has been punished for such type of punishment which renders him unsuitable for promotion. Any candidate whose integrity was withheld even once, within the last five years shall not be eligible for promotion.

- (5) The Board after due consideration of the norms specified in rule-6, prepare a list of successful candidates in order of merit as disclosed by the aggregate of marks obtained by them in the written examination and service records and forward the same to the appointing authority.

**19. Procedure for recruitment of Programmer Grade-2, by promotion**

- (1) Promotion of **Computer Operator Grade-C** to Programmer Grade-2 will be done on the basis of the departmental examination conducted by the Uttar Pradesh Police Recruitment and Promotion Board, Lucknow.
- (2) Written examination shall be of total 200 marks. The written examination shall be of objective type and shall have two parts. Each part shall be of 100 marks. The first part of the question paper of written examination shall consist of questions related to Information Technology. The second part of the question paper of written examination shall consist of questions related to computer Programming. The level of question paper shall be according to the level of educational qualification specified for the post.
- (3) Minimum 40 percent marks are must in the written examination. The candidates who are unable to get 40 percent marks in the written examination will not be eligible for promotion.
- (4) Marks on the basis of Service Records shall be of 50 marks and shall be awarded to each candidate which will be as follows:
  - (a) The maximum marks for the length of service shall be 10. **(Maximum 10 marks)**
  - (b) The maximum 05 marks for the graduation and above educational qualification and 05 marks for the Technical Computer course in addition to the educational qualification. **(Maximum 10 marks)**
  - (c) 03 marks for each training (training should be for the period of 03 days or above) subject to maximum 15 marks. **(Maximum 15 marks)**
  - (d) 15 marks for Annual Remarks. **(Maximum 15 marks)**

For every major punishment 03 marks, for every minor punishment 02 marks and for every adverse entry and petty punishment 01 mark shall be deducted. For this purpose the service record of last 10 years shall be taken into consideration.

The service records shall also be examined keeping in view whether the candidate has been punished for such

(13)

type of punishment which renders him unsuitable for promotion. Any candidate whose integrity was withheld even once, within the last five years shall not be eligible for promotion.

(5) The Board after due consideration of the norms specified in rule-6, prepare a list of successful candidates in order of merit as disclosed by the aggregate of marks obtained by them in the written examination and service records and forward the same to the appointing authority.

Combined  
select list

20. If in any year of recruitment, appointments are made both by direct recruitment and by promotion, a combined select list shall be prepared by taking the names of the candidates from the relevant lists in such manner that the prescribed percentage is maintained, the first name in the list being of the person appointed by promotion.

**PART VI - Appointment, Training, Probation, Confirmation and Seniority .**

Appointment

21.(1) Subject to the provisions of rule 6 and rule 14, the appointing authority shall make appointment by taking the names of candidates in the order in which they stand in the lists prepared under rule 15,16,17,18,19 or 20, as the case may be.

(2) If more than one order of appointment are issued in respect of any one selection, a combined order shall also be issued, mentioning the names of the persons in order of seniority as determined in the selection or, as the case may be, as it stood in the cadre from which they are promoted. If the appointments are made both by direct recruitment and by promotion, names shall be arranged in accordance with the cyclic order, referred to in rules 20.

Training

22. A candidate after appointment to a post in the service shall be required to undergo such training necessary for work related to Computers, required for the post or as prescribed from time to time by the Head of the Department Technical Services or Government.

Probation

23.(1) A person on substantive appointment to a post in the service shall be placed on probation for a period of two years.

(14)

- (2) The appointing authority may, for reasons to be recorded, extend the period of probation in individual cases specifying the date up to which the extension is required.
- (3) If it appears to the appointing authority at any time during or at the end of the period of probation or extended period of probation that a probationer has not made sufficient use of his opportunities or has otherwise failed to give satisfaction, he may be reverted to his substantive post, if any, and if he does not hold a lien on any post, his services may be dispensed with.
- (4) A probationer who is reverted or whose services are dispensed with under sub-rule (3) shall not be entitled to any compensation.
- (5) The appointing authority may allow continuous service, rendered in an officiating or temporary capacity in a post included in the cadre or any other equivalent or higher post, to be taken into account for the purpose of computing the period of probation.

**Confirmation**

24. (1) Subject to the provisions of sub-rule (2), a probationer shall be confirmed in his appointment at the end of the period of probation or the extended period of probation, when the appointing authority has reason to believe that-

~~(a) his work and conduct is reported to be satisfactory;~~

(b) his integrity is certified, and

(c) he has successfully completed the prescribed training.

(2) Where, in accordance with the provisions of the Uttar Pradesh State Government Servants Confirmation Rules, 1991, confirmation is not needed the order under sub-rule (3) of rule 5 of those rules declaring that the person concerned has successfully completed the probation, shall be deemed to be the order of confirmation.

**Seniority**

25. The seniority of persons substantively appointed in any category of posts in the cadre shall be determined in accordance with the Uttar Pradesh Government Servants Seniority Rules, 1991, as amended from time to time;



**Part VII-Pay etc.****Scales of Pay**

26. (1) The scales of pay admissible to persons appointed to the various categories of posts in the services, shall be such as may be determined by the Government from time to time.

(2) The scales of pay as approved by the Government, at the time of the commencement of these rules are as given below-

S.No	Name of Post	Pay Scales		
		Name of Pay band	Corresponding Pay band (Rs)	Corresponding Grade Pay (Rs)
1.	Computer Operator Grade-A	Pay band-1	5200-20200	2400
2.	Computer Operator Grade-B	Pay band-1	5200-20200	2800
3.	Computer Operator Grade-C	Pay band-2	9300-34800	4200
4.	Programmer Grade-2	Pay band -2	9300-34800	4600

**Pay during probation**

27. (1) Notwithstanding any provision in the Fundamental Rules to the contrary, a person on probation, if he is not already in permanent Government service shall be allowed first ~~increment in the time scale when he has completed one~~ year of satisfactory service, has passed departmental examination and undergone training, where prescribed, and second increment after two years service when he has completed the period of probation and also confirmed.

(2) The pay of personnel, during probation, already holding a post under the Government, shall be regulated by the relevant fundamental rules.

(3) The pay during probation of a person already in permanent Government service shall be regulated by relevant rules, applicable generally to Government servants serving in connection with the affair of the State.

**Part VIII-Other Provision****Canvassing**

28. No recommendations, either written or oral, other than those required under the rules applicable to the post on service will be taken into consideration, Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature will disqualify him for appointment.

(16)

Regulation of  
others matters.

29. In regard to the matters not specifically covered by these rules or special orders, persons appointed to the service, shall be governed by the rules, regulations and orders applicable generally to Government servants serving in connection with the affairs of the State.

Relaxation  
from the  
mandatory  
conditions of  
Service

30. Where the Government is satisfied that the operation of any rule regulating the mandatory condition of service of persons appointed to the service causes undue hardship in any particular case, it may, notwithstanding any thing contained in these rules applicable in a particular case, by order, dispense with or relax the requirements of that rule to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner.

Powers,  
Privileges and  
Responsibilities

31. Computer Operator Grade-A, Computer Operator Grade-B, Computer Operator Grade-C, Programmer Grade-2 of Computer Staff (Non- Gazetted) Service Rules, shall be deemed to be a police officer, for the purpose of Privileges, liabilities, penalties, punishments, protection.

Transfer

32. Personnel working under the cadre by appointment/ Deputation or any other order, can be transferred/ attached to any district/ unit or place in Uttar Pradesh by remaining with in the cadre, as per requirement, by the order of, The Head of Department Technical Services or any committee/ Official as authorized by Head of Department Technical Services. The personnel allocated to any district will be transferred/ posted to police stations/district police unit by the respective District Police Chief.

Savings

33. Nothing in these rules shall affect reservations and other concessions required to be provided for the candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders of the Government issued from time to time in this regard.

By orders,

(Kunwar Fateh Bahadur)

Principal Secretary.